REGULAR BOARD OF ALDERMEN MEETING for Tuesday February 18, 2025, has been cancelled due the inclement weather. Next Regular Board of Aldermen Meeting will be held on:

Tuesday March 4, 2025 7:00 P.M.

at

Cleveland Community Building 211 W. Main Street

BILLS/ORDINANCES ON AGENDA ARE AVAILABLE FOR PUBLIC VIEW

CITY OF CLEVELAND, MISSOURI **BOARD OF ALDERMEN MEETING**

AGENDA

March 4, 2025 - 7:00 p.m. 211 W. Main Street, Cleveland MO, 64734

CALL MEETING TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 4, 2025
- 2. APPROVAL OF AUDIT REPORT-FISCAL YEAR ENDING JUNE 2024 (Dana F. Cole & Company LLP)
- 3. REVIEW OF THE EXPENSE REPORT

COMMENTS FROM THE PUBLIC

NEW BUSINESS- City Hall Gutter Repair Bids

INTRODUCTION/ADOPTION OF RESOLUTIONS/ORDINANCES (Roll Call Vote)

BILL NO. 582 :AN ORDINANCE TO AMEND ORDINANCE NO 016-003 AN ORDINANCE ESTABLISHING BOARD OF ALDERMEN PROCEDURES AND ORGANIZATION FOR THE CITY OF CLEVELAND MISSOURI, BY AMENDING SECTIONS ONE (1) AND EIGHT (8).

UNFINISHED BUSINESS- None

REPORT OF OFFICERS—MEMBERS—COMMITTEES

Mayor Roberson

Alderman Goben

Alderman Williams

Alderman Walker

Alderman B. Hull

Alderman Muller

Alderman Hull

ADJOURNMENT

EXECUTIVE SESSION

The Cleveland Board of Aldermen may enter an executive session during this meeting if such action is approved by a majority of the Aldermen present, with quorum, to discuss legal or privileged matters under Section 610.021(1) to discuss matters pertaining to the leasing, purchase or sale of real estate, according to Missouri statute 610.021.2, and to discuss matters pertaining to personnel actions under Section 610.021(3) and that the record be closed.

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City of Cleveland, Missouri

Regular Board of Aldermen Meeting

Date: March 4, 2025

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CITY OF CLEVELAND

211 W. MAIN CLEVELAND, MO 64734

REGULAR BOARD OF ALDERMEN MEETING

March 4, 2025

Mayor Roberson called the meeting to order at 7:00 p.m.

ROLL CALL FOR ALDERMEN IN ATTENDANCE: Goben, B. Hull, Walker, Muller, Hull

PUBLIC IN ATTENDANCE: Haider Nawaz

CITY EMPLOYEES IN ATTENDANCE: City Clerk Nawaz, Chief of Police Vick

PLEDGE OF ALLEGIANCE: Recited by all in presence.

CONSENT AGENDA:

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 4, 2025
- 2. APPROVAL OF AUDIT REPORT--FISCAL YEAR ENDING JUNE 2024 (Dana F. Cole & Company LLP) (copy was shared in advance)
- 3. REVIEW OF THE EXPENSE REPORT (attachment)

Mayor Roberson asked for comments and questions for the consent agenda. Mayor Roberson explained that a topic can be moved out of a consent agenda for the purpose of discussion. There being no questions or objections, the consent agenda was unanimously approved.

COMMENTS FROM THE PUBLIC

- 1. Haider Nawaz shared a post by Cass Midway School District's Superintendent asking for school funding support by contacting the State legislators. Haider Nawaz stated that he feels education is very important and encouraged everyone to contact State legislators; shared the contact info and the response he had received in that context.
- 2. Haider Nawaz gave a huge shout out to Mayor Roberson for setting up a City website; he regularly visits and finds a lot of information. Suggested to post City's storm shelter info and tornado safety flyer as well. The text alert system is also working for the subscribers.

Mayor Roberson asked the Board members to inform him, or City Clerk should they have any suggestions or edits for the website. City Clerk reported that she has been working with Ryan Zellar to update the website.

NEW BUSINESS: City Hall Gutter Bids

City had received three bids (attachments):

- 1. Gutter Guys bid of \$1,500.00
- 2. Goodman Guttering bid of \$1,819.00
- 3. Leaf Filter bid of \$3,322.00

Alderman Muller explained that due to the time restraints on the contractor's availability, the said bids were discussed via group email. Alderman Muller thanked everyone for their comments and final approval of the bid via email. Alderman Muller informed that Goodman Guttering installed the City Hall gutters today and did a good job. A retroactive motion was made:

Alderman Muller moved to approve Goodman Guttering bid of \$1,819.00 for repair/replacement of City Hall gutters. Seconded by Alderman Walker. Motion passed unanimously.

5 ayes; Muller, Hull, B. Hull, Walker, Goben 0 nays 1 absent; Williams

BILL NO. <u>582</u>: AN ORDINANCE TO AMEND ORDINANCE NO. 016-003 AN ORDINANCE ESTABLISHING BOARD OF ALDERMEN PROCEDURES AND ORGANIZATION FOR THE CITY OF CLEVELAND, MISSOURI, BY AMENDING SECTIONS ONE (1) AND EIGHT (8).

Mayor Roberson introduced Bill No. 582 and stated that he feels that holding two meetings in a month is excessive and a waste of everyone's time. Mayor Roberson stated that he checked with surrounding communities and most have one Board meeting in a month; if need be, Board has the option to call a special meeting. Discussion held.

Alderman Muller stated that he would rather have two short meetings; due to the summer projects and ensuing discussions one meeting can get very lengthy. Alderman Muller stated that not every Board member could visit City Hall in between the meetings; having two meetings provides the Board members with timely information about the ongoing work and progress of City business.

Alderman Muller stated that there are times when public comes to the Board with questions or issues and bimonthly meetings provides them timely approach to the Board. Alderman Hull stated that lately, due to the weather and Winter months, City has not had much on the agenda; however, Summer, Fall and Spring projects can cause a long agenda and delayed actions for the ongoing projects.

Alderman B. Hull stated that being relatively new to the Board, she feels that she learns a lot about City business during the Board meeting; consent agenda takes away the discussions where she used to hear other Board members opinions and discussions before deciding to approve. Alderman B. Hull stated that she has learned a lot about the historical perspective and progress of the City from Alderman Muller.

Past member of the Planning & Zoning Commission (P&Z) Alderman Walker stated that from experience he feels that one P&Z meeting a month used to be very disconnected; if you miss one meeting then you have missed a lot. Bimonthly Board meetings seem to be more organized and structured.

Alderman Goben stated that he personally learned a lot about City business via Board meetings and two meetings a month provides an Alderman with opportunity to be reachable and receptive to the constituents by inviting them to the Board meeting to provide a collective response and opinion.

With common consensus, Bill No. 582 was killed at this time.

REPORT OF OFFICERS—MEMBERS—COMMITTEES

Mayor Roberson: Informed that he has asked County Commissioner Jeff Fletcher about the possibility of resuming League of Cities meetings. Jeff Fletcher will investigate that.

Street Repairs: Mayor Roberson informed that he has talked to the County Commissioner Jeff Fletcher about the possibility of including Cleveland on the County's street repair schedule; he was informed that at this time the County is short-staffed.

Discussion held. Alderman Muller informed that the motive to go with County was use of reclaimer and the savings in the cost. Alderman Hull informed that last time County charged for the material only. Alderman Goben stated that due to the changing economic conditions, they might not offer the same deal. Discussion was held regarding the condition of the streets two years past the repairs.

Discussion held about if it was worth waiting for the County to get staffed adequately or go out for bids. Mayor informed that he has received an email from a paving company that has done work in the City of Freeman. Alderman Muller stated that going out for bids would be a good idea and informed that in past Musselman and Hall Contracting and Cutting-Edge Excavating & Trucking, Inc., have done a good job for the City. Mayor Roberson stated that he would like to establish a 5-year street maintenance plan. Alderman B. Hull asked if the crack sealing would help preserve some of the streets, i.e., Mulberry Street. Alderman Muller responded in affirmative and informed that crack sealing has been done in past to preserve some of the City streets.

Street repairs topic will be revisited at the next Board meeting.

Pothole Filling: Mayor Roberson informed that Water/ Sewer Superintendent Randy Maynard and his assistant Ryan Zellar are waiting for suitable weather to fix the potholes.

Water Billing New Software S.U.B. S: Mayor Roberson reported that over the past few weeks Accounting Clerk Dana Aksamit has been busy working with S.U.B.S to migrate from gWorks; the water bills with S.U.B.S were printed yesterday ready to be mailed; there were a few discrepancies that will be fixed by the next cycle.

Computer Breakdown: Mayor Roberson informed that City Clerk's Computer Optiplex 7470 is having some technical issues; Mayor is working on solving the issue; one option would be to install a new network card.

Mayor informed that he is looking into getting new laptops with docking stations for City Clerk and Assistant City Clerk's offices. Mayor informed that Assistant City Clerk Dana Aksamit has expressed interest in working from home occasionally and a laptop will accommodate her. In response to Alderman Goben's question for data backup, City Clerk informed that data for City Clerk's computer is backed up by a cloud-based software Carbonite.

Website: Mayor Roberson reported that since the City's website went live, it has 48 subscribers, 7800 page views by 906 visitors to date.

Alderman Goben: Nothing to report currently.

Alderman B. Hull: Nothing to report currently.

Alderman Walker: Nothing to report currently.

Alderman Muller: Reported that he had reviewed the draft of the audit report for fiscal year ending June 30, 2024. Alderman Muller informed that based on his questions and comments the auditors made a few minor corrections; he is satisfied with final audit report.

Alderman Muller reported that compared to last fiscal year the City's net position has increased (Yr. 2023, \$1,344,669 vs. Yr. 2024, \$1,392,698); said increase is due to not doing any street maintenance projects in fiscal year 2024.

Alderman Muller stated that the percentage of revenue that the City receives from police fines is limited to 30% of total revenue. The 2024 audit states that we were at 4%. through half of the fiscal year. If the present rate of fines continues, we may get to 20% by year end. Still, well within the guidelines set by the State.

Alderman Hull: Stated that he has seen the annual dispatch fee invoice from Cass County Sheriff's Office (*\$7,428.00); asked if City needs to budget for increased fee resulting from increased activity? * \$1500.00 initial fee to cover the first 125 events and \$12.00 for each additional event. Alderman Hull explained he is not mentioning this in a negative connotation; he is very happy with the police department's performance. Discussion held.

Chief Vick: Reported stated that City is receiving enough revenues in fines to cover the dispatch fees and the prosecuting attorney's fees. Chief Vick explained that the prosecuting attorney's fee has increased due to the *new redacting requirement and increase in case filings. * Each case has to be entered twice, one original copy and one redacted copy, doubling the processing time.

ADJOURNMENT: Alderman B. Hull moved to adjourn at 8:02 pm. Seconded by Alderman Hull. Motion passed unanimously.

5 ayes; Muller, Hull, B. Hull, Walker, Goben 0 nays

1 absent; Williams

Mayor Roberson

City Clerk, Nawaz

March 18, 2025

Date of Approval

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3:59 PM 03/04/25 **Accrual Basis**

CITY OF CLEVELAND, MISSOURI Expenses by Vendor With Class For Board Review February 5 through March 4, 2025

Туре	Date	Num	Split	Memo	Class	Account	Amount
Brenna Zellar Bill	02/27/2025	012025	12000 · Gener	Cleaning for January 2025	GENER	17905 · Office Cleaning - General	80.00
Total Brenna Ze	ellar						80.00
CASS COUNTY Bill	CLERK 02/10/2025	02/05/	12000 · Gener	April election	GENER	17300 · Election Expense	840.00
Total CASS CC	UNTY CLERK					:	840.00
Charter Comm Bill Bill Bill Bill Bill Bill	unications 02/05/2025 02/05/2025 02/05/2025 03/04/2025 03/04/2025 03/04/2025	15214 15214 15214 15214 15214 15214	12000 · Gener 12000 · Gener 12000 · Gener 12000 · Gener 12000 · Gener 12000 · Gener	Spectrum business internet for 1/23/2025 to 02/22/202 Spectrum business internet for 1/23/2025 to 02/22/202 Spectrum business internet for 1/23/2025 to 02/22/202 Spectrum Business Internet and 1 static IP address Spectrum Business Internet and 1 static IP address Spectrum Business Internet and 1 static IP address	95 WATER 95 POLICE GENER WATER	18550 · Telephone - General 28550 · Telephone - Water/Sewer 38550 · Telephone - Police 18550 · Telephone - General 28550 · Telephone - Water/Sewer 38550 · Telephone - Police	53.32 53.33 53.33 53.33 53.33 53.32
Total Charter C	ommunications						319.96
CITIZENS BAN Check Deposit	K 03/03/2025 03/03/2025		21075 · ARPA 21020 · Checkl	reconcile Deposit		27501 · ARPA FUNDING- Water/Se 27000 · Interest Expense	0.01
Total CITIZENS	BANK					:	0.00
Dan Ackerman Bill	n 02/05/2025	02032	12000 · Gener	Reimburse for cold patch	STREE	: 18140 · Repairs - Streets	720.00
Total Dan Acke	mann						720.00
EVERGY BIII BIII BIII	02/10/2025 02/10/2025 02/10/2025	12292 12312 12292	12000 · Gener 12000 · Gener 12000 · Gener	209 and 211 W Main St. Service days 12/31/2024 to 01/31/2025 902A W Main,24980 S State Rt D,3rd St. E/S.,3MI S/O	GENER	: 18700 · Utilities - General 18300 · Street Lighting 28700 · Utilities - Water/Sewer	133.13 673.08 679.01
Total EVERGY						•	1,485.22
FNBO Bill Bill Bill Bill Bill Bill Bill Bi	02/05/2025 02/05/2025 02/05/2025 02/05/2025 02/05/2025 02/05/2025 02/05/2025 02/05/2025 02/05/2025 02/05/2025 02/05/2025	8102 8102 8102 8102 8102 8102 8102 3892 3892 3892 3892	12000 · Gener 12000 · Gener	Vonage business Vonage business Vonage business Paper towels and toilet paper Paper towels and toilet paper Paper towels and toilet paper Randy, propertyrecord.com Lime Snow Shovel Mass Communication for Boil orders, etc. Mass Communications for Boil Orders, etc. Cloudfare, registration fee	WATER POLICE GENER POLICE WATER GENER GENER GENER WATER	18550 · Telephone - General 28550 · Telephone - Water/Sewer 38550 · Telephone - Police 17900 · Office Supplies - General 27900 · Office Supplies & Expense 37900 · Office Supplies - Police 28350 · Sundry - Water/Sewer 18260 · Snow Removal 18350 · Sundry - General 17250 · Dues & Subscriptions - Gen 27250 · Dues & Subscriptions - Gen	45.34 45.34 45.33 11.59 11.60 30.00 15.98 32.79 158.12 158.13 104.40

3:59 PM 03/04/25 **Accrual Basis**

CITY OF CLEVELAND, MISSOURI Expenses by Vendor With Class For Board Review February 5 through March 4, 2025

Туре	Date	Num	Split	Memo	Class	Account	Amount
Biii Biii Biii Biii	02/27/2025 02/27/2025 02/27/2025 02/27/2025	8102 8102 8102 8102	12000 · Gener 12000 · Gener 12000 · Gener 12000 · Gener	Hostinger, new emails Vonage phones Vonage phones Vonage phones	GENER GENER WATER POLICE	18350 · Sundry - General 18550 · Telephone - General 28560 · Telephone - Water/Sewer 38550 · Telephone - Police	231.84 45.36 45.38 45.37
Total FNBO		· · ·					1,038.14
HAYNES EQI	UIPMENT 02/22/2025	12921	12000 · Gener	: Glenn Jesseph(rebuilt pump), Stacy Laboueff(freeze dis	. WATER	: 28160 · Grinder Pump Repair	4,109.00
Total HAYNE	S EQUIPMENT						4,109.00
LAGERS Biii	02/11/2025	012025	12000 · Gener	Tasneam and Dana for the month of January 2025	GENER	: 17700 · LAGERS - General	755.94
Total LAGERS	S						755.94
LSCV CPA'S Bill Bill Bill	02/05/2025 02/05/2025 02/05/2025	86503 86503 86503	12000 · Gener 12000 · Gener 12000 · Gener	Professional services rendered for 1099's and 1096 Professional services rendered for 1099's and 1096 Professional services rendered for 1099's and 1096	GENER WATER POLICE	17800 · Legal/Accounting - General 27800 · Legal/Accounting - Water/S 37800 · Legal/Accounting - Police	55.00 55.00 55.00
Total LSCV C	PA'S				• • • • • • • • • • • • • • • • • • • •		165.00
	URAL WATER A						
Bill	02/22/2025	10822	12000 · Gener	Collecting GPS points and creating maps	WATER	27501 ARPA FUNDING- Water/Se	3,481.52
	JRI RURAL WAT						3,481.52
Bill Bill Bill	rvices Work Cor 02/27/2025 02/27/2025 02/27/2025	np ins Trusi 124231 124231 124231	12000 · Gener 12000 · Gener 12000 · Gener	: Mo rural services workers compensation insurance trust Mo rural services workers compensation insurance trust Mo rural services workers compensation insurance trust	GENER WATER POLICE	17600 · Insurance - General 27600 · Insurance - Water/Sewer 37600 · Insurance - Police	598.05 598.05 2,790.90
Total MO Run	al Services Work	Comp Ins To	ruet			•	3,987.00
PWSD #2 Bill	02/19/2025	12172	12000 · Gener	Service dates 12/17/2024 to 01/16/2025	WATER	27030 - Water Cost	9,173.47
Total PWSD #	\$2						9,173.47
Randy E. May Bill	ynard 02/27/2025	022025	12000 · Gener	for the month of Feb. 2025	WATER	27850 · Mileage - Water/Sewer	67.20
Total Randy E	. Maynard						67.20
RON JONES Bill	02/05/2025	012025	12000 · Gener	. Wind Turbine review, 802 main rough in, Question on bl	GENER	: 17245 · Contract Labor - General	390.00
Total RON JO	NES					-	390.00
Rubins, Kas	SE, HAGER, & C	AMBIANO				:	
				:			

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3:59 PM 03/04/25 **Accrual Basis**

CITY OF CLEVELAND, MISSOURI Expenses by Vendor With Class For Board Review February 5 through March 4, 2025

Туре	Date	Num	Split	Memo	Class	Account	Amount
Bili Bili	02/05/2025 03/04/2025	012025 022025	12000 · Gener 12000 · Gener	Preperation and appearance January Court Preperation and appearance in Feb. Court;	, Pre-negotiat POLICE including 2 tri POLICE	37800 · Legal/Accounting - Police 37800 · Legal/Accounting - Police	3,375.00 3,875.00
Total RUBINS,	KASE, HAGER	& CAMBIA	10				7,250.00
Schulte Suppl Bill Bill	02/05/2025 02/05/2025	S1224 S1224	12000 · Gener 12000 · Gener	4 meter wells,3 meter lids and rings and 2 r Meter Box Risers	neter well ris WATER WATER	27900 · Office Supplies & Expense 27900 · Office Supplies & Expense	1,198.68 211.36
Total Schulte S	lupply Inc.						1,408.04
Spire Bill Bill	02/05/2025 03/04/2025	76937 01280	12000 · Gener 12000 · Gener	209 and 211 W Main Street 209 and 211 W Main St.	GENER GENER	: 18700 · Utilities - General 18700 · Utilities - General	129.30 227.65
Total Spire							356.95
SUMNER ONE Bill	02/10/2025	41902	12000 · Gener	Service dates 02/05/25 to 03/04/25 and lnk	level usage GENER	17245 · Contract Labor - General	61.92
Total SUMNER	ONE						61.92
Verizon Wirele Bill Bill	02/05/2025 02/05/2025	61043 61043	12000 · Gener 12000 · Gener	Randys celiphone Mayors cell phone and 2 AVLs for Police Di	WATER epartment POLICE	28550 · Telephone - Water/Sewer 38550 · Telephone - Police	73.17 148.02
Total Verizon V	Vireless					:	221.19
WASTE MANA Bili	GEMENT 02/10/2025	19457	12000 · Gener	1 yard dumpster and 98 gallon toter recycle	GENER	: 18650 · Trash - General	74.27
Total WASTE	VANAGEMENT						74.27
WEX BANK Biil	02/20/2025	10255	12000 · Gener	for the month of January 2025	POLICE	: 37440 · Vehicle Fuel Expense - Police	99.32
Total WEX BAI	NK						99.32
TOTAL							36,084.14



Proposal

2/10/2025
Teddi

www.GoodmanGuttering.com 15621 West 87th St. Pkwy, Suite #120 Lenexa, KS 66219 913-557-9161

Name: Skip Muller Address: 209 E Main St. City, State, Zip code: Cleaveland, MO Phone: (816) 807-8633 Email: <u>aelqm@aol.com</u>

Color: White

Item	Amount (Color Unit Price		Line Item Price	
6" Gutter	104	\$11.00	per foot	\$1,144.00	
3x4 Downspout	60	\$11.00	per foot	\$660.00	
Drain Tile Adapters	1	\$15.00	each	\$15.00	

Total	\$1,819.00

Customer Signature:	Date:	
Customer Signature.		

Pay online at www.goodmanguttering.com

A 1/3 material deposit (down payment) is required to order materials

A three year warranty is offered on all work performed

3% Convenience Fee for Credit Card Pay

Balance is due upon completion











Your Investment with LeafFilter' Includes the Following:





Stimate might Price slighty change exact at measurement done

TOTAL INVESTMENT

\$ 3322

Clayton Parkson 402-646-4445

AR #0366920922, CA #1035795, CT #HIC.0649905, FL #CBC056678, IN #RCE-51604, IA #C127230, LA #559544, Suffolk HIC License #H-52229, MI # 2102212986, #262000022, #262000403, #2106212946, MD #MHIC148329, MA #176447, MT #226192, MN #IR731804, NE #50145, NM #408693, NJ #13VH09953900, #H-19114, NV #86990, OR #218294, PA #PA069383, RI #41354, TN #7656, UT #423330, #10783658-5501, VA #2705169445, WA #LEAFFNW822JZ, WV #WV056912



The Gutter Guys LLC 1520 Clay St Suite A7 North Kansas City MO 64116 844-452-4008

The Gutter Guys **Proposal**

Customer Information

Albert Muller Albert Muller

209 West Main Street Cleveland MO 64734 816-807-8633 aelgm@aol.com Date: 02/05/2025

Rep: Nathan Bowman

Gutters & Downspouts

Gutters

6" K-Style

Gutter Color

White

Downspouts

3x4 Downspout

Downspout Color

White

Inspect fascia boards; replace as necessary. First 20 feet no charge, if more than 20 feet an additional cost of \$20 a foot will be applied to contract.

I agree to the above sizes and colors

Warranties

Two year workmanship warranty on installation	Included
Manufacturer's warranty on Gutter Protection (if applicable)	Included

Total Costs

Retail Price:	\$2,342
Sales Price:	\$1,500

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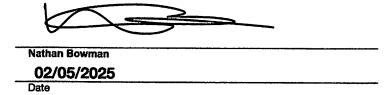


JOB SURVEY

Albert Muller
Albert Muller
816-807-8633
aelqm@aol.com
Rep: Nathan Bowman
209 West Main Street
Cleveland MO 64734

Details			
Open Gutter Linear Feet			 99
Downspouts Linear Feet			26
B Elbows Each			1
Total Elbows Each			1
Right End Caps Each			3
Left End Caps Each			3
UGA Each			1
Reconnect Spout Each			2
1 Story Each		will in the	1
Removal Linear Feet			125
Set Up Each			1

Color Selections	i esti			
Open Gutter Color			24.04.	White
Downspouts Color				White



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