

T.N
AUG 6 2025
Posted On _____

REGULAR BOARD OF ALDERMEN MEETING

**Tuesday
August 19, 2025
7:00 P.M.**

**At
Cleveland City Hall
209 W. Main Street**

BILLS/ORDINANCES ON AGENDA ARE AVAILABLE FOR PUBLIC VIEW

CITY OF CLEVELAND, MISSOURI
Regular Board of Aldermen Meeting
DATE: August 19, 2025

PLEASE PRINT YOUR NAME AND ADDRESS BELOW:

Haider Nawaz

**CITY OF CLEVELAND, MISSOURI
BOARD OF ALDERMEN MEETING
AGENDA**

**August 19, 2025 - 7:00 p.m.
209 W. Main Street, Cleveland MO, 64734**

CALL MEETING TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

1. APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 5, 2025

COMMENTS FROM THE PUBLIC

NEW BUSINESS:

Milage Policy

UNFINISHED BUSINESS: None

INTRODUCTION/ADOPTION OF RESOLUTIONS/ORDINANCES (Roll Call)

**Bill No.594: AN ORDINANCE LEVYING AND FIXING THE RATE OF TAX FOR
MUNICIPAL SERVICES FOR THE FISCAL YEAR 2025-2026.**

REPORT OF OFFICERS—MEMBERS—COMMITTEES

Mayor Roberson
Alderman Walker
Alderman Williams
Alderman Goben
Alderman Hull
Alderman Muller
Alderman B. Hull

ADJOURNMENT

EXECUTIVE SESSION

The Cleveland Board of Aldermen may enter an executive session during this meeting if such action is approved by a majority of the Aldermen present, with quorum, to discuss legal or privileged matters under Section 610.021(1) to discuss matters pertaining to the leasing, purchase or sale of real estate, according to Missouri statute 610.021.2, and to discuss matters pertaining to personnel actions under Section 610.021(3) and that the record be closed.

Posted On AUG 18 2025 

CITY OF CLEVELAND

209 W. MAIN CLEVELAND, MO 64734

REGULAR BOARD OF ALDERMEN MEETING

August 19, 2025

Mayor Roberson called the meeting to order at 7:00 p.m.

ROLL CALL FOR ALDERMEN IN ATTENDANCE: B. Hull, Goben, Hull, Muller,

PUBLIC IN ATTENDANCE: Haider Nawaz

CITY EMPLOYEES IN ATTENDANCE: City Clerk Nawaz, Chief of Police Vick

PLEDGE OF ALLEGIANCE: Recited by all in presence.

CONSENT AGENDA:

APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 5, 2025

Mayor Roberson asked for comments and questions for the consent agenda. There being no questions or objections, the consent agenda was unanimously approved.

COMMENTS FROM THE PUBLIC:

Haider Nawaz: Informed that Saturday, August 5, 2025, the Faded Pages bookstore held a Storytime event; attendance was very good. PT Cheezy food truck came to the event; it was good as well.

NEW BUSINESS: Mileage Policy (attachment 1)

Mayor Roberson stated that he had shared the mileage policy at the last meeting and asked for comments and suggestions. Board members in attendance were satisfied with the "Mileage Policy" drafted by Mayor Roberson.

Alderman Muller moved to approve and include the mileage policy in City's policy manual, effective immediately. Seconded by Alderman Goben. Motion passed unanimously.

4 ayes; Hull, Goben, Muller, B. Hull

0 nays

2 absent; Williams, Walker

Ditch Drainage Repair: (attachment 2)

Mayor Roberson shared the quote by KAT Grading to fix the 4th Street ditch and to gravel the parking at the corner of W. Cleveland and North 3rd Street. Discussion held. Alderman Muller will provide the pipe.

Alderman Muller moved to approve KAT Grading quote of \$1,276.05. Seconded by Alderman Hull. Motion passed unanimously.

4 ayes; Hull, Goben, Muller, B. Hull- 0 nays – 2 absent; Williams, Walker

Concrete Pad: Alderman Hull informed that Alderman Brady Walker has done an excellent job of pouring the concrete pad for the “Ray Morgan” memorial bench; Alderman Hull had met Alderman Walker onsite to show the location for the said concrete pad. Alderman Hull stated that the Lake property should be mowed and cleaned prior to the dedication. Discussion held regarding the date of dedication ceremony. No decision made at this time.

Cleveland Nature Park and Clear Springs Lake Area Maintenance:

Alderman Hull stated that the mowing standard at the Lake area is atrocious. Lake Drive has a large puddle, and vegetation is growing in the middle of street; ditches are overgrown; fence has tall weeds under it and the Lake is not looking good in the areas that have lotus.

Alderman Hull stated that both he and Alderman Walker discussed about how the deterioration happened following the vacancy in the Public Works Administrator position and said position needs to be filled. Discussion held. Alderman Muller stated that until City fills the public works vacancy Kevin Bussard can be contracted to do certain jobs, like grading/spreading gravel; etc.

Alderman B. Hull stated that the corner of Hennon Street & North 3rd Street next to the Lake Drive entrance needs to be mowed and the lotus in the Lake needs to be sprayed.

Alderman Muller informed that Missouri Department of Conservation’s crew come back to do the 2nd spraying of the Clear Springs Lake for American Lotus control; it takes two weeks to show the result of the spraying. Overall, the eradication of vegetation and getting the water clear can take up to five years.

Alderman Muller informed that he had contacted Jason Lindsay of High-Speed Mowing to mow the Lake Drive and weed-eat the edges of road and the Lake. Discussion held to add the said tasks to the mowing contract for regular maintenance.

Alderman Muller stated that he is staying in contact with Kelsey Brown, Fisheries Biologist, Missouri Department of Conservation; will request the stocking of carp in September which will help with the algae and vegetation control.

Mayor Roberson stated that City would like Missouri Department of Conservation to use the drone to spray the areas that are hard to reach by a boat. Mayor stated that the Missouri Department of Conservation had said that it will be a five-year process of spraying to totally eradicate the vegetation and have clear water.

Alderman Muller has the sign for the Lake Property ready; will be installing soon.

Assistant Water/Sewer Superintendent and Public Works Maintenance Worker

Mayor Roberson informed that City advertised the position with August 14, 2025, deadline for application submission. Mayor informed that so far, City has not received any applications. Mayor knows about one person who might be interested; Mayor will follow up. Mayor has

updated the job description for the said position; it will be emailed to the Board for comments/suggestions.

UNFINISHED BUSINESS: None

Tax Levy Hearing was held on August 19, 2025 – 6:30- 6:59 pm.

INTRODUCTION/ADOPTION OF RESOLUTIONS/ORDINANCES (Roll Call)

Bill No.594: AN ORDINANCE LEVYING AND FIXING THE RATE OF TAX FOR MUNICIPAL SERVICES FOR THE FISCAL YEAR 2025-2026.

Alderman Muller moved to do the first reading of Bill No. 594 in its entirety. Seconded by Alderman Hull. Motion passed unanimously.

4 ayes; Hull, Goben, Muller, B. Hull

0 nays

2 absent; Williams, Walker

Alderman Muller did the first reading of Bill No. 594 in its entirety.

Alderman Muller moved to approve the first reading of Bill No. 594 in its entirety. Seconded by Alderman Hull. Motion passed unanimously.

4 ayes; Hull, Goben, Muller, B. Hull

0 nays

2 absent; Williams, Walker

Alderman Muller moved to do the second reading of Bill No. 594 by title only. Seconded by Alderman Hull. Motion passed unanimously.

4 ayes; Hull, Goben, Muller, B. Hull

0 nays

2 absent; Williams, Walker

Second reading of Bill No. 594 by title only was done by Alderman Muller.

Alderman Muller moved to accept the second reading of Bill No. 594 by title only. Seconded by Alderman Hull. Motion passed unanimously.

4 ayes; Hull, Goben, Muller, B. Hull

0 nays

2 absent; Williams, Walker

Alderman Muller moved to adopt Bill No. 594 — **An Ordinance Levying and Fixing the Rate of Tax for Municipal Services for The Fiscal Year 2025-2026.**, as Ordinance No. 025-006.

Seconded by Alderman Hull. Motion passed unanimously.

Roll Call Votes, 4 ayes: Hull, aye; Goben, aye; B. Hull, aye, Muller, aye

0 nays

2 absent; Williams, Walker

REPORT OF OFFICERS—MEMBERS—COMMITTEES

Alderman Muller: Inquired about the spreading of milling pile leftover from the street work. Mayor Roberson informed that Water/Sewer Superintendent Maynard will spread the millings on the alleyway south of City Hall and fill depressions in the said area. Maynard had to cancel the reservation of skid steer twice due to the rain.

Investment CD's: Financial Advisor Alderman Muller informed that he has invested \$55,000 on a one-year CD with Shaffer Bank of NY at the rate of 4%. Alderman Muller informed that some other CDs are going to mature soon, and they will be rolled back on a staggered schedule.

Alderman Hull: Nothing to report currently.

Alderman Goben: Asked if the City had an estimated date of access to the Central Square software and equipment with the County Sheriff's office? Chief Vick informed that the three-day training would start on the Labor Day week. Mayor Roberson informed that he has received a quote for the Cyber Insurance from MOPERM and asked Chief Vick to find out the start date; he has to inform the Insurance company to activate the Cyber insurance coverage to coincide with the start date.

Alderman B. Hull: Nothing to report currently.

Audit Fiscal Year 2024-2025: City Clerk informed that onsite audit has started and is progressing well.

Mayor Roberson: Informed that Water/Sewer Superintendent Randy Maynard has started working short hours following the knee replacement surgery. Mayor will be accompanying Randy Maynard to do the meter read route tomorrow.

ADJOURNMENT: Alderman Hull moved to adjourn at 7:42 pm. Seconded by Alderman Goben. Motion passed unanimously.

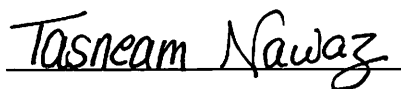
4 ayes; Hull, Goben, Muller, B. Hull

0 nays

2 absent; Williams, Walker



Mayor, Roberson



City Clerk, Nawaz

September 2, 2025

Date of Approval

Mileage and Expense Reimbursement Policy

City of Cleveland, Missouri

- I. Purpose
 - a. To compensate city employees for the cost of business and professional development expenses.
 - b. To compensate city employees for the use of their private vehicles on approved city business.
- II. Reimbursement
 - a. Receipts for all approved expenses **must** accompany the Expense Reimbursement Form for the expense to be reimbursed.
 - b. Mileage, Parking, and Tolls
 - i. Reimbursements will be allowed for parking and tolls provided that the costs are documented and reasonable.
 - ii. Mileage reimbursement rate will be made at the IRS allowable amount.
 - iii. Mileage will be reimbursed for:
 - 1. Business or training that needs to be conducted more than 10 miles outside of City Limits.
 - 2. Monthly meter reading circuit.
 - 3. Any other pre-approved trips by the Mayor or their designee.
 - iv. Every care should be taken by employees to minimize the mileage driven. For example if a trip would normally pass by the employees residence the trip should be planned to occur on their way to work or on their way home from work.
 - c. Air Travel
 - i. Should air travel be necessary the employee should purchase round-trip "coach class/economy" tickets.
 - ii. All care should be taken by the employee to take advantage of airline discount fares.
 - iii. No reimbursement will be provided for an employee who chooses to utilize any rewards points for their travel.
 - iv. Should an employee choose a higher class of ticket, they must furnish the City with the cost of the approved class for which they will be reimbursed.
 - d. Rental Vehicles and Ride-Share Options
 - i. Employees are expected to obtain the lowest possible rental rate for cars where practical.
 - ii. Any Government discounts should be requested when reserving a rental car.

IV. Non-Reimbursable Expenses

- a. The following expenditures by an employee in the course and scope of their duties shall not be reimbursed, unless otherwise indicated by a signed letter from the Mayor or their designee.
 - i. Mileage that occurs within the City Limits (Exception – Monthly Meter Read Circuit)
 - ii. Alcoholic beverages including liquor, beer, and wine
 - iii. Cigars, cigarettes, or other tobacco-related products
 - iv. Personal portion or expenses during the business trip
 - v. Entertainment expenses including shows, movies, sporting events, golf, sightseeing tours, spa treatments, etc.
 - vi. Personal losses incurred while on City business
 - vii. Expenses paid by any other organization
 - viii. Valet services (exception – it is the only type of parking offered)
 - ix. Expenses related to any family member that may accompany employees on the trip.
 - x. Any expense not explicitly mentioned as being reimbursable.
- b. If an employee feels an expense is necessary and business-related they should seek prior approval from the Mayor or their designee when practical and feasible.

V. Restrictions and other Limitations

- a. Employees are required to submit their Expense Reimbursement Form within 10 business days of the completion of the trip.
- b. When possible, the City's credit card should be used to make any necessary travel arrangements.
- c. Employees are required to submit in writing or via email and identify what conferences or professional development events he/she will be required to attend in order to obtain or maintain any certifications or state sponsored designations. This notice should be made no later than 60 days prior to the event.
- d. The Mayor, their designee, or the Board of Alderman reserves the right to reject any request for travel or time-off covered by this policy.

VI. Employee Misconduct

- a. Disciplinary or corrective action should be taken whenever it is determined that an employee falsified the expense reimbursement form or failed to pay their bill after the City reimbursement.
- b. If it has been determined that the employee knowingly and purposefully falsified the expense reimbursement form, the City may take disciplinary action up to and including termination.

Quote

Attachment 2- August 19, 2025

KAT Grading c/o Arlen Thompson

Date 8/7/2025

1308 North Broadway

Louisburg, KS 66053

Phone: (785)214-1436

atnkits@mokancomm.net

Description of Services: Place City supplied "socked" drain tile on bottom of ditch and fill ditch with 2" filter stone. Fill parking at the NW corner of 3rd & Cleveland with rock and grade.

City of Cleveland

Date	Description	Unit Price	Line Total
	24 ton of 2" Filter stone including hauling & sales tax	\$ 29.53	\$776.05
	4 hr minimum on skid steer for grading	\$125.00/hr	\$500.00

Total

\$1,276.05

Thank you for your business!